भारतसरकार
वित्तमंत्रालय
राजस्वविभाग
कार्यालय महाप्रबन्धक,
शासकीय अफीम एवं क्षारोदकारखाना,
गाजीपुर–233001

सत्यमेव जयते

GOVERNMENT OF INDIA
Ministry of Finance
Department of Revenue,
Office of the General Manager,
Govt. Opium & Alkaloid Works,
Ghazipur- 233001.

टेलिफोन Telephone :0548 2220237

Fax :0548 2220601
Email- goawgzup@gmail.com

F.No.- 2/44/Bld/2023

Date:-06-09-2023

TENDER –NOTICE
INVITING TENDER NO :
GOAW/GZP/050/2023-24

1. The Office of the General Manager, Govt. Opium & Alkaloid Works, Ghazipur (located nearly 73 KMs from Varanasi) invites online E-tenders in Single Bid (Financial Bid only) from the Parties for the under mentioned work to this notice Inviting Tender.

Sub : Repairing of door and window including of quarters no 14 type III in colony no 2		
Sl. No	Particulars of the item	Qty with unit
1	30 mm thick factory made Polyvinyl Chloride (PVC) door shutter made of styles and rails of a uPVC hollow section of size 60x30 mm and wall thickness 2 mm (± 0.2 mm), with inbuilt decorative moulding edging on one side. The styles and rails mitred and joint at the corners by means of M.S.galvanised/ plastic brackets of size 75x220 mm having wall thickness 1.0 mm and stainless steel screws. The styles of the shutter reinforced by inserting galvanised M.S. tube of size 25x20 mm and 1 mm (± 0.1 mm) wall thickness. The lock rail made up of 'H' section, a uPVC hollow section of size 100x30 mm and 2 mm (± 0.2 mm) wall thickness fixed to the shutter styles by means of plastic/ galvanised M.S. 'U' cleats The shutter frame filled with a uPVC multi-chambered single panel of size not less than 620 mm, having over all thickness of 20 mm and 1 mm (± 0.1 mm) wall thickness . The panels filled vertically and tie bar at two places by inserting horizontally 6 mm galvanised M.S. rod and fastened with nuts and washers, complete as per manufacturer's specification and direction of Engineer-in-charge. Single shutter door 1.96x0.7 =1.372 Sqm	1.372 Sqm
2	Providing and fixing panelled or panelled and glazed shutters for doors, windows and clerestory windows, fixing with butt hinges of required size with necessary screws, excluding panelling which will be paid for separately , all complete as per direction of Engineer-in-charge Second class teak wood 30 mm thick shutters Two shutter door 0.88x0.85 =0.748 Sqm	0.748 Sqm
3	Providing and fixing panelling or panelling and glazing in panelled or panelled and glazed shutters for doors, windows and clerestory windows (Area of opening for panel inserts excluding portion inside grooves or rebates to be measured). Panelling for panelled or panelled and glazed shutters 25 mm to 40 mm thic Fly proof stainless steel grade 304 wire gauge with 0.5 mm dia. wire and 1.4mm wide aperture with matching wood beading Area 1.00 Sqm	1.00 Sqm
	Total	

2. **CRITICAL DATES OF TENDER**

Sl.No.	Particulars	Date & Time
1.	Uploading on CPP Portal and Department's web-site	07.09.2023 at 15:00 hrs
2.	Bid Submission Start Date & Time	07.09.2023 at 15:00 hrs
3.	Bid Submission End Date & Time	28.09.2023 at 15:00 hrs
4.	Bid Opening Date & Time	29.09.2023 at 15:00 hrs

3. Tender Documents may be downloaded from Central Public Procurement Portal (CPPP) site http://eprocure.gov.in/eprocure/app as per the schedule given in the times schedule for tender as above. Aspiring Bidders who have not enrolled/registered for e-procurement should enrolled/ registered before participating through the website http://eprocure.gov.in/eprocure/app. The Portals enrolment is free of Cost. Bidder shall submit their quotation Online on http://eprocure.gov.in/eprocure/app as per the tender document published. Bidders are requested to follow the instructions carefully as per the tender document and the instrument given in the above said website.

4. The tenders shall be submitted **online ,in one part viz. Financial Bid, along with all the tender documents**. The format of Financial Bid is given in BOQ. All the pages of the bid must be sequentially numbered and signed. Over writing, if any, has to be duly certified/attested by the bidder or his authorized signatory irrespective of nature of content of the documents before uploading. Bids submitted without copies of documents specified shall be summarily rejected. The offers submitted through any means other than uploading on the CPPP website https://eprocure.gov.in/eprocure/app shall not be considered. No correspondence will be entertained in this matter.

5. Interested parties are advised to visit CPPP website**https://eprocure.gov.in/eprocure/app**regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment.

6. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any furthernotice.

7. Interested parties may also download the tender from the official website**www.goaf.gov.in**. The bids, complete in all respects should be submitted exclusively through the Government e-procurement portal**https://eprocure.gov.in/eprocure/app** on or before 03**.00 PM on 28.09.2023.**

8. For any clarification ShriA.K.Rai, Factory Engineer, GOAW, Ghazipur may be contacted at the office or on telephone number or Mobile number given below:

Tel. No. 0548-2221201 (Office)
Mob.No. 9455495210.

-sd/-
AO
GOAW, Ghazipur

Enclosures:

(i) Annexure–A(Terms& conditions)

(ii) Annexure–B(General Information for Tenderers)

(iii) Annexure –C (Amount of EMD to be deposited)

(iv) Annexure- D (Tender Acceptance Letter)

(v) Annexure –E (Special Instructions for-submission of bids)

Annexure-A

नियम एवं शर्तें

(I) TenderE-procurement की website पर जारी BOQ में ही प्रस्तुत किया जाना चाहिए, अन्यथा उस पर विचार नहीं किया जायेगा।

(II) अपंजीकृत फर्मों के द्वारा Tender दिए जाने के समय (Bid Security) रू0 500/- (डिमांड ड्राफ्ट,एफ.डी.आर.,बैकर्स चेक एवं बैक गारंटी के रूप में) अग्रिम जमानत राशि, सहायक मुख्य लेखाधिकारी, शासकीय अफीम एवं क्षारोद कारखाना, गाजीपुर के नाम जमा करना होगा।अग्रिम जमानत राशि टेण्डर के साथ न होने की स्थिति में, टेण्डर पर विचार नहीं किया जाएगा।

(III) न्यूनतम दर दाता को विभाग द्वारा सूचना देने के अनुसार सामग्री के कुल लागत का 5 से 10 प्रतिशत(Performance Security) (डिमांड ड्राफ्ट,एफ.डी.आर.,बैकर्सचेक एवं बैक गारंटी के रूप में) जमानत राशि, सहायक मुख्य लेखाधिकारी, शासकीय अफीम एवं क्षारोद कारखाना, गाजीपुर के नाम जमा करना अनिवार्य होगा।

(IV) न्यूनतम दरदाता को Performance Security जमा कर ने हेतु विभाग द्वारा जारी आदेश पत्र में निर्धारित तिथि तक यदि Performance Security जमा नही की जाती है तो सम्बन्धित दर दाता को कार्य आदेश न देकर उस की निविदा को निरस्त किया जा सकता है एवं साथ ही न्यूनतम दर दाता द्वारा जमा Bid Security जब्त की जा सकती है।

(V) फर्मो द्वारा प्रस्तुत दरो की तुलना वस्तुओं के कुलमूल्य (FOR, GOAW Ghazipur) टैक्स सहित जोड़कर किया जायेगा।

(VI) फर्मों द्वारा दिए गए दर की वैद्यता Tender खोले जाने के तिथि/दिन से 90 (नब्बे) दिन की हागी। इस सम्बन्ध में 90 दिन से कम की वैद्यता मान्य नहीं होगी। Bidder द्वारा कम दिनों की वैद्यता देने की दशा में उनके कोटेशन पर विचार नहीं किया जाएगा।

(VII) उपरोक्त कार्य को आदेश प्राप्ति के लगभग **10** दिनों के भीतर करनी होगी।कार्य को सम्पूर्ण करने की वास्तविक अवधि / तारीख,कार्य आदेश में दी जाएगी तथा इस सम्बन्ध में, कार्य सम्पूर्ण होने की अधिक समय की मॉग बिना समुचित कारण के स्वीकार्य नही होगी।आपूर्तिकर्त्ता द्वारा Tender Submit किए जाने की स्थिति में यह माना जायेगा कि कार्य सम्पूर्ण करने हेतु दी गयी समय–सीमा एवं अन्य शर्तें उन्हें पूर्णतया मान्य है।कार्यकर्ता द्वारा कार्य सम्पूर्ण करने हेतु ज्यादा अवधि मॉगे जाने की स्थिति में उसें कार्य करने हेतु अनिच्छुक समझा जायेगा यदि वह विभाग द्वारा कार्य सम्पूर्ण हेतु दी गयी समय सीमा (बढ़ायी गयी समय सीमा को मिलाकर) में कार्य सम्पूर्ण करने हेतु राजी नहीं होता है या दी गयी समय सीमा में कार्य सम्पूर्ण करने में असमर्थ रहता है।

(VIII) कार्य सम्पूर्ण करने के लिए दिये गये कार्य आदेश अवधि के बाद (विलंब से) कार्य करने पर निम्नांकित कटौती किया जाएगा।

i. प्रथम 07 (सात) दिनतक के विलम्बपरमूल्य से 2 % (दो प्रतिशत) कटौतो

ii- उपरोक्त(i) के बादअगले 08 (आठ) दिन तक या उस के किसी अंश के विलम्ब पर — मूल्य से 5% (पॉच प्रतिशत) कटौती

iii- कुल 15 (पन्द्रह) दिनों से अधिक का विलम्बहोने होने पर — मूल्य से 10% (दस प्रतिशत) कटौती

(IX) प्रतिष्ठान के सुरक्षा क्षेत्र में कार्य सम्पूर्ण करने हेतु जाने के लिए गेट पास जारी होने के पश्चात् प्रवेश करना होगा। कार्य हेतु सुरक्षा क्षेत्र में जाने के लिए ठेकेदार द्वारा श्रमिकों कोलेजाने के लिए उनके पहचान पत्र जैसे कि आधारकार्ड/ड्राइवरी लाइसेंस (जिसमें कि सम्पर्ण पता लिखा हों) जिसके आधार पर ही पास जारो किया जायेगा।

(X) वी.पी.पी. आधार पर लेनदेन स्वीकार्य नहीं होगा तथा कार्य सम्पूर्ण होने तथा वैरीफाई होने के बाद लगभग 15 से 20 दिनों के अन्दर बिना किसी ब्याज के भुगतान किया जायेगा।

(XI) निविदा धारक के द्वारा अन्य कोई शर्तें मान्य नहीं होगी।दरदाता द्वारा अपनी तरह से अन्य शर्तें देने की दशा में उसे अनिच्छु कमा ना जायेगा, तथा ऐसे कोटेशनों को बिना कोई कारण बतायें स्वतः निरस्त समझा जायेगा।

(XII) कार्य को सम्पूर्ण होने में अयुक्तियुक्त (unreasonable) देरी होने से कार्य आदेश, कार्य आदेश जारी होने से पूर्व किसी भी समय निरस्त किया जा सकता है। इस सम्बन्ध में महाप्रबंधक का निर्णय अन्तिम एवं मान्य होगा।

(XIII) देरी से (निर्धारित या बढ़ी हुई समय सीमा के बाद) कार्य करने पर निविदा कर्ता को कार्य आदेश में दिए गए नियमों के अनुसार जुर्माना देना होगा।

(XIV) यह प्रतिश्ठान केन्द्रीय नियम (सेंट्रल रूल) सं0 195/1957 के अन्तर्गत पंजीकृत है एवं प्रतिष्ठान का जी.एस.टी. सं0 09AAAGG0195B1ZSहै।

(XV) महाप्रबंधक के पास किसी या सभी निविदाओं को निरस्त करने का अधिकार होगा जिसके लिए कोई भी सूचना देना आवश्यक नहीं होगा।

(Note The tenders shall be accepted only the registered contractors in CPWD, PWD.MES etc.)

-signed-
A.O.,
GOAW, Ghazipur

ANNEXURE-B

Ministry of Finance, Dept. of Revenue,
Govt. Opium & Alkaloid Works,
Ghazipur(U.P)

TENDER No. : GOAW/GZP/050/2023-24

TENDER DOCUMENTS
GENERAL INFORMATION FOR THE TENDERERS

1. With reference to this office tender notice issued vide F.No-2/44/Bld/2023 dated 07.09.2023, online tenders are invited for **Repairing of door and window including of quarters no 14 type III in colony no 2** from established/ reputed manufacturers/ distributors or their accredited agents as per specification enclosed with the Tender Documents.

2. Last date for uploading of tenders is up to 15:00 Hrs. of 28.09.2023. Tenders uploaded after due date, time and not in prescribed tender document will not be considered. The tenders are to be submitted (Uploaded) in the prescribed Tender Documents, in respective covers.

3. Tenders uploaded up to prescribed time and date will be opened on 29.09.2023 at 15.00 HRS

4. Financial Bid in the prescribed format as per BOQ shall be duly filled in and signed by the authorized signatory and uploaded online by the bidder along with the self-attested and stamped scanned copies of the following documents:-

Cover-I

a. **Scanned Copy of the current and valid Trade License and Dealership Certificate as applicable.**
b. **Scanned Copy of the current and valid GST Registration Certificate.**
c. **Tender Acceptance Letter in format given in Annexure-D**
d. **Scanned Copy of EMD.**
e. **A Self declaration on stamp paper shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India**
f. **The Financial Bid (as in BOQ) shall be duly filled in, digitally signed and uploaded online by the bidder.**

Financial bid should be submitted online through Central Public Procurement Portal e-tender system website http://eprocure.gov.in/eprocure/app. Off line Bids shall not be accepted.

Note :

1. Price Bid in BOQ Excel form.
2. Price bid format may be download from e-procurement site https://eprocure.gov.in/eprocure/app/
3. Tenderers should not modify the price bid.
4. In case the tenderer fails to submit any of the documents as stated above, Financial bids of

the bidder shall not be considered for opening and shall be rejected straight away without any further reference.

5. If it is noticed that the goods supplied do not conform to the specification of the order, GOAW, Ghazipur shall have the right to reject the materials in part or full. The supplier shall be liable to replace the rejected materials within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of thesupplier.
6. Earnest Money of the unsuccessful tenderers shall be released after finalization of the tender, as per General Financial Rules 2017. Interest on the Earnest Money Deposit / Security Deposit will not be paid on any score, what-so-ever.
7. A Self declaration on stamp paper shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India.
8. The General Manager, Govt. Opium & Alkaloid Works, Ghazipur reserves the right to reject or accept any tender without assigning any reason.
9. Item-wise evaluation of each item shall be done and supply order of individual item may be issued based on L1 according to the recommendation of Tender Opening Committee.

-Signed-
A.O.,
GOAW, Ghazipur

Annexure "C"

Detailed of amount of EMD to be deposited

Sr no.	Name of Items	Amount of EMD to be deposited in INR.
1.	Repairing of door and window including of quarters no 14 type III in colony no 2	500/-

ANNEXURE-D

TENDER ACCEPTANCE LETTER

To,

The General Manager
Govt. Opium and Alkaloid
Works, Ghazipur(U.P.)

Sir,

Subject: Acceptance of Terms & Conditions of tender.

Tender Reference No:_____

1. I/ We have downloaded / obtained the tender document(s) for the above-mentioned tender ~~from~~ the website(s)namely ……as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc., which form part of the tender document) and signed on all the pages of the terms &conditions. I/we shall abide by the terms /conditions /clauses contained therein.
3. The corrigendum(s), issued from time to time by your department too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality /entirety.
5. I / We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by me/ us/ our firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.
7. I / We certify that my firm is registered in CPWD, PWD.MES etc.

Yours sincerely

Date:

Address:

Signature:

Name of the Authorised Signatory:

Designation:

Seal/Stamp:

ANNEXURE-E

Govt. Opium and Alkaloid Works
Ghazipur (U.P.)
Tender ReferenceNo. : GOAW/GZP/050/2023-24

Special Instructions for e-submission of bids

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at https://eprocure.gov.in/eprocure/app

REGISTRATION

a. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL:https://eprocure.gov.in/eprocure/app) by clicking on the link "**Online bidder Enrolment**" on the CPP Portal which is free of charge.
b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / n Code / e-Mudhra etc.), with their profile.
e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
f. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

SEARCHING FOR TENDER DOCUMENTS

i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
ii. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.

iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

a. Bidder should take into account any corrigendum published on the tender document before submitting their bids.

b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

c. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

d. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or ''Other Important Documents'' area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

i. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

iii. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

iv. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

v. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

vi. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 1800 2337315.

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